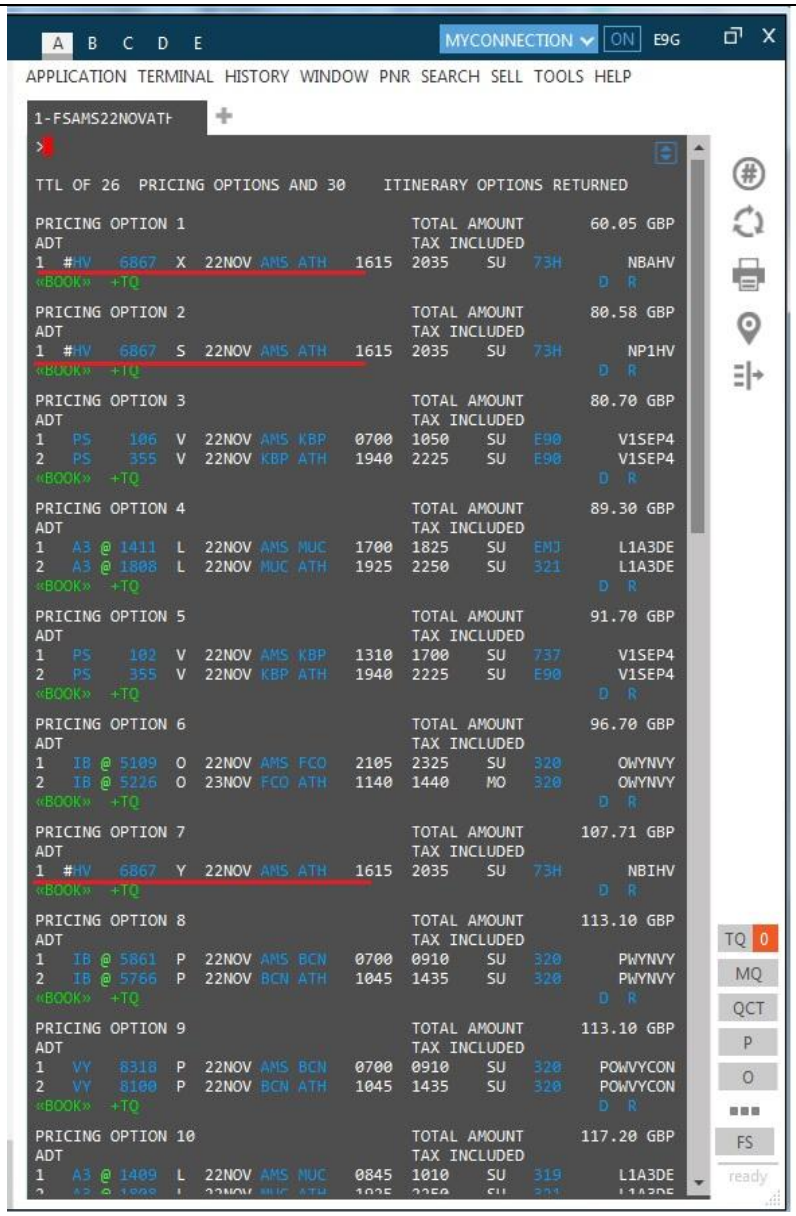
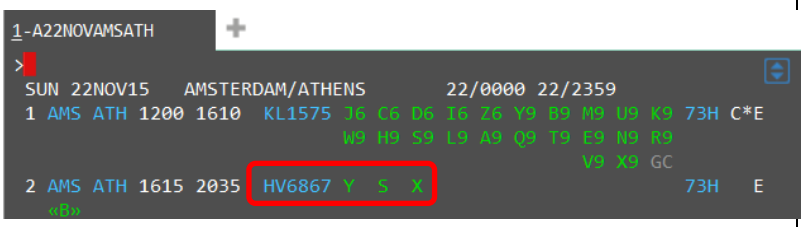
How to Book Transavia using Travelport Smartpoint 6: Travelport Galileo

Look for neutral or carrier specific display Availability or fare shopping	**A22NOVAMSATH** **A22NOVAMSATH*HV** **A22NOVAMSATH+25NOV** **FSAMS22NOVATH25NOVAMS**	HV – Transavia TO – Transavia France
Book required class	 	Fare Shop Response (New Branded fares returned as X – Basic, S –Plus and Y –Max) From Fare Shopping screen, Click on Book for the required option. N1Y1 or f*rom Travelport Smartpoint neutral availability clicking on the class will do a direct sell.* Notice the Branded fares and ancillaries indicator on the availability screen, or the fare indicator via Fare Shop The entire booking takes place via the airlines API and therefore the active segments reside with the direct payment carrier and not in the GDS. The ZK status code is for direct payment carriers only. .

```
1-A22NOVAMSATH*H
>A22NOVAMSATH*HV                                        Currency:GBP
SUN 22NOV15 AMS ATH      *** TRANSAVIA ***
Opt:01/01 ------------- 01:00 HR ------+-------------------- *HV
 1* AMS ATH  1615 2035  HV6867 73H 0#  | Adult Prices From:
                                       |                    59.67
                                       | HV6867
                                       | OP by TRANSAVIA AIRLINE
                                       | X9 S9 Y9
Next Opt:>A*HV/------------------------+-Details:>FDL01--------
>
```

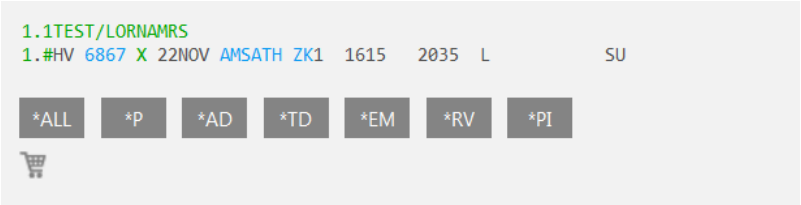
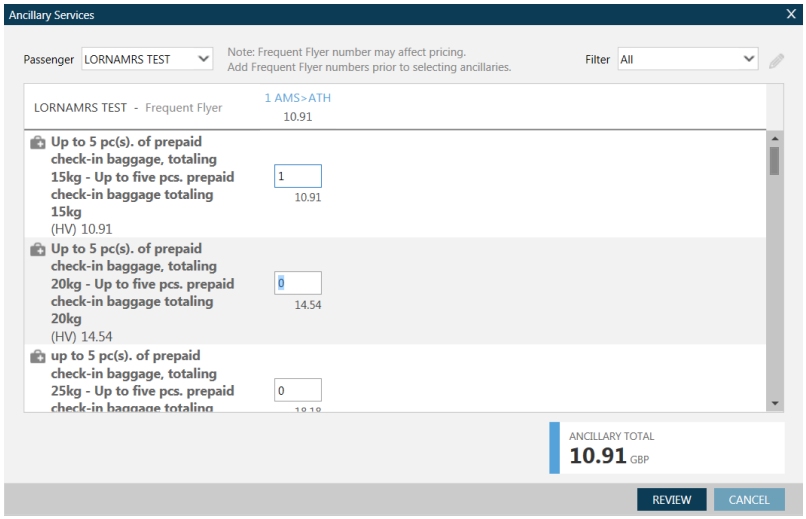
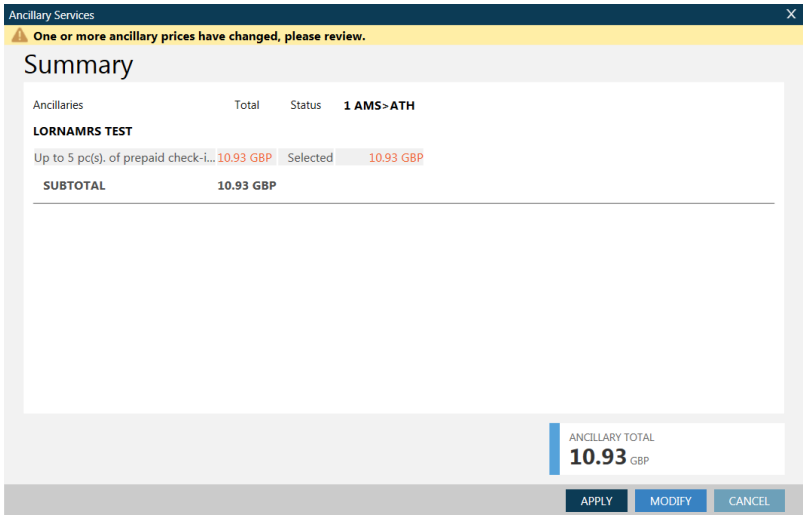
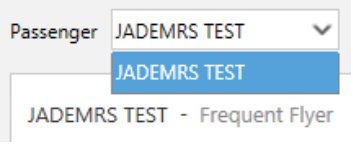
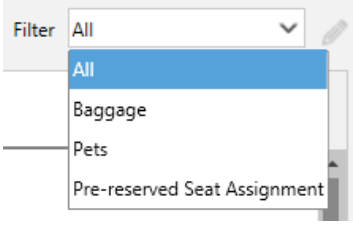
*To select a different itinerary option from carrier specific availability, Click on or TAB to >A*HV/02 to move to option 2 then click on or TAB to Details:>FDL02 to see the cost breakdown for all booking classes.*

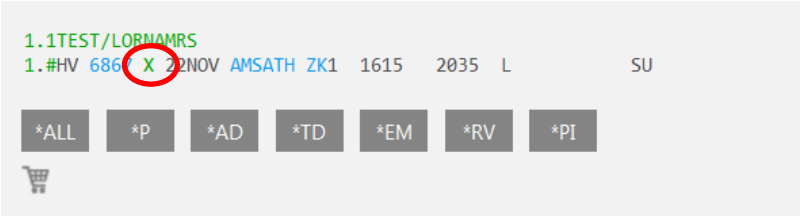
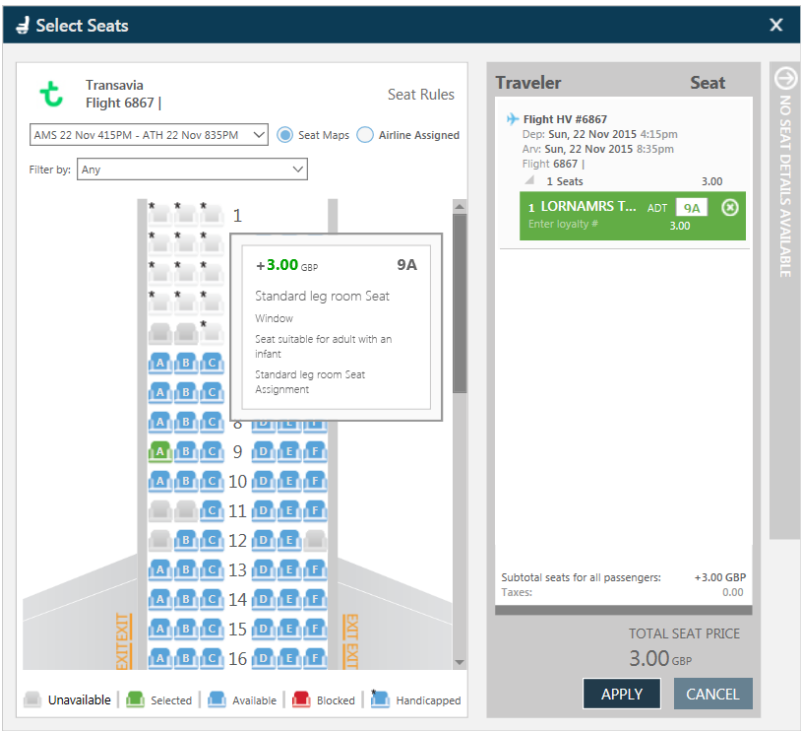
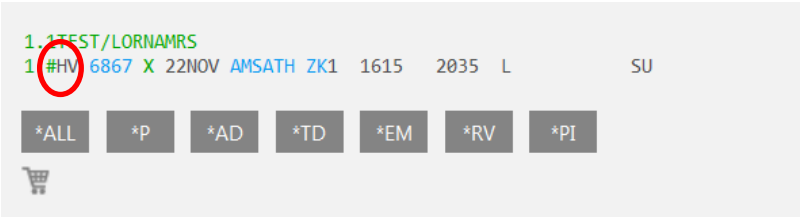
```
1-FDL01
>FDL01                  *** Transavia ***          Currency:GBP
SUN 22NOV15 AMS ATH  1 AMS ATH  1615 2035  HV6867
          FARE     CLASS / FARE FAMILY     CABIN     SELL
 1       59.67     Basic                   Economy   >01X1·
 2       80.07     Plus                    Economy   >01S1·
 3      107.03     Max                     Economy   >01Y1·

Rules:>FN1/01·----Availability:>A*R*HV·------------------------
>
```

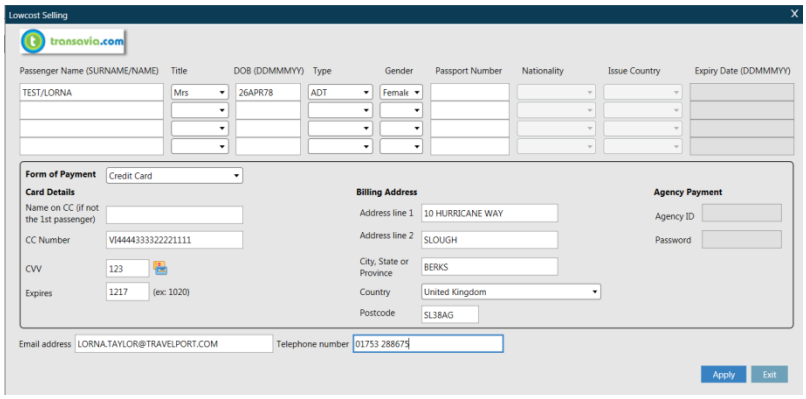
From the details page, click on or tab to any of the sell options to sell the required class >01Y2

Enter mandatory passenger information	**N.TEST/LORNAMRS** **T.T*** **W. or D.** **MT. or MF.** **P.** **SI.P1/SSRDOCSHVHK1////GB/12JUL76/F//TEST/LORNA** **R.** **Mandatory fields incl payment data can be added via the Customer Payment Screen – See screenshot below.**	*5 Fields required for the address including country and post code *P/* *Date of birth and Nationality are required to end booking (Use Current GDS Formats for SSRDOCS)*

Fare quote Booking	**FQ**
	`1-FQ`
	`>FQ  *** Transavia ***  Currency:EUR`
	`Itin:  81.90  OptSvcs:  0.00  Total:  81.90`
	`Pricing for: S1`
	`Fare Basis : NBAHV`
	`Description: Basic`
	`Summary For All Passengers:`
	`Base Fare Amount : 52.95`
	`Taxes Amount : 28.95`
	`Total Fare Amount : 81.90`
	`P01:ADT/TEST/LORNA: Total: 81.90`
	`Base Fare Amount : 52.95`
	`Taxes Amount : 28.95`
	`CJ : 12.17`
	`CHL : 1.90`
	`VV : 0.50`
	`RN : 14.38`
	`>`
	`«Display Rules»`
	`>`
		Notice the Branded fares and ancillaries indicator at fare level.
		
		Please see Descripton of Fare Basis as Basic

Selling ancillaries	**Launch Ancillary basket from PNR Viewer**  **Place a quantity in corresponding white box for the ancillary that you wish to sell, remembering to select the passenger from the top left drop down box for multi passenger reservations.**  **Click on review to see a summary of what ancillaries have been selected.**  	*You can use existing GDS formats to display the ancillary catalogue DAS** Ancillaries can be filtered by passenger or by ancillary type.   *Scroll to the right to see per segment breakdown.* *Click apply to add them to the reservation.* **Ancillary services with Transavia (HV) can be added at a later date post booking by retrieving the PNR and launching the ancillary basket. Transavia France (TO) will be added later in 2015.** **Please also see below Telephone numbers for the Transavia Support Desk**
To display seat map	**Click on the class of travel**	*You can use existing GDS formats to display a seat map, or #SEAT*

		*Or the option to click on the class of travel as highlighted will display the Seat Map*
To sell a seat from the seat map	**Hover on the seat number for description and seat cost – click to book.** 	*Click on the next flight to move to that map and allocate seat number.* *Total seat cost added up on the bottom right.* *Click apply to add to the reservation.* ***Seats can also be allocated with Transavia (HV) at a later date post booking by retrieving the PNR and launching the seat map..***
View final cost and Pay for and complete booking	**To view a total cost incl any seats and ancillary services prior to submitting payment, fare quote the PNR by entering FQ** **Launch the payment screen by clicking on the # next to the flight number.** 	*FQ can also be performed at any time in the booking process to check cost of Ancillaries/Seats booked*

<table>
<tr>
<td></td>
<td>


Now enter “ER”

Galileo Reference returned and Transavia vendor locator under *VL. To display the booking in the Transavia system enter Z*R/CHV
</td>
<td>*The Transavia confirmation will be emailed to the email address in the MT or MF field.*</td>
</tr>
</table>

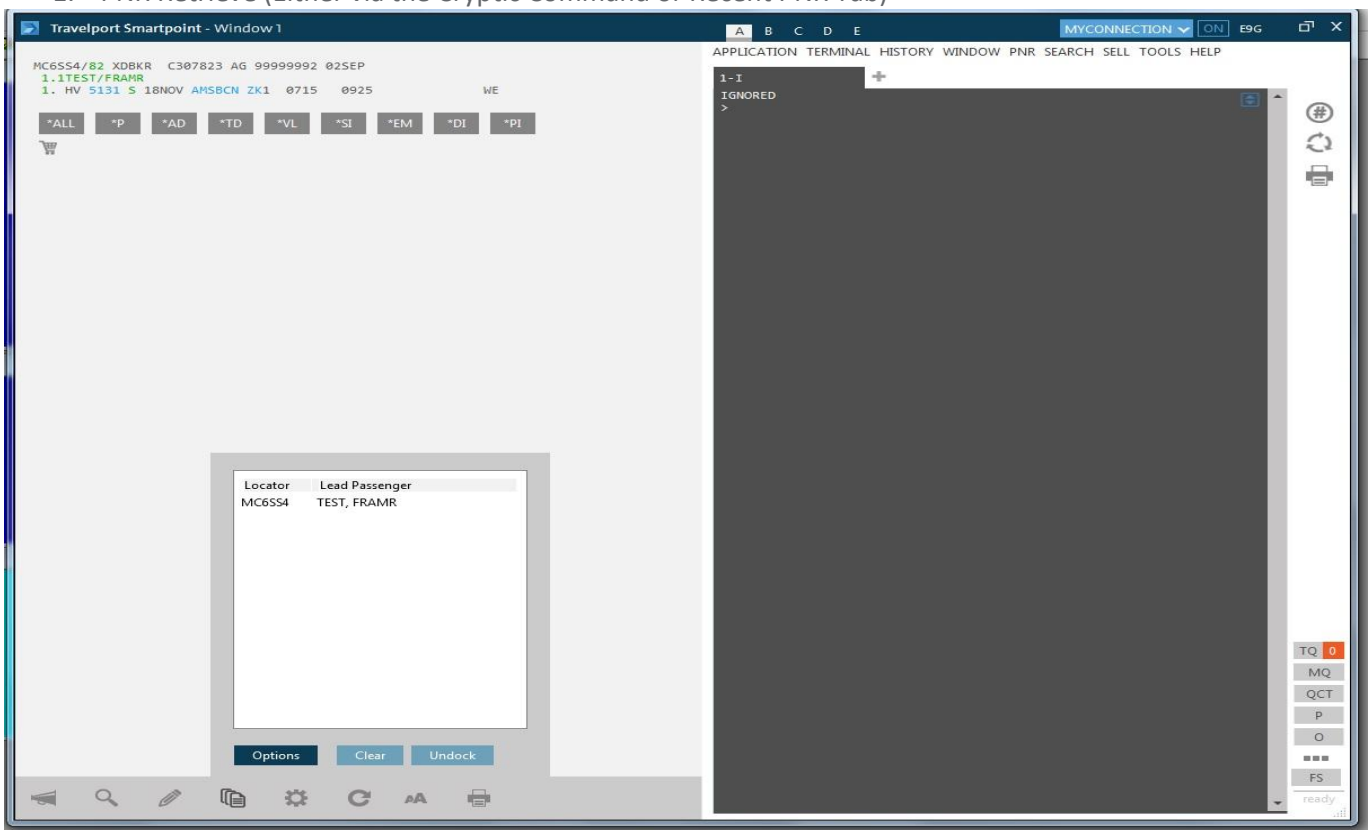
For further information please see ASK Travelport, Travelport Aggregated Shopping User Guide, Answer ID AN9274

Any further assistance needed, please use these Telephone Number’s

*** TRANSAVIA CALL CENTRES ***
THE NETHERLANDS 09000737 EUR1.30PER CALL
(AGENTS SELECT OPTION 4)
UNITED KINGDOM 09066800065 0.25CT PER MINUTE
FRANCE 0892058888 0.34CT PER MINUTE
SPAIN 902044350 0.085CT PER MINUTE
ITALY 899009901 0.30CT PER MINUTE
PORTUGAL 707780009 0.12CT PER MINUTE
BELGIUM 0032(0)70660305 0.45CT PER MINUTE
OTHER COUNTRIES 00352 27002728
OPENING HOURS (CET)
MONDAY-FRIDAY 0800-2200
SATURDAY-SUNDAY 0930-1800

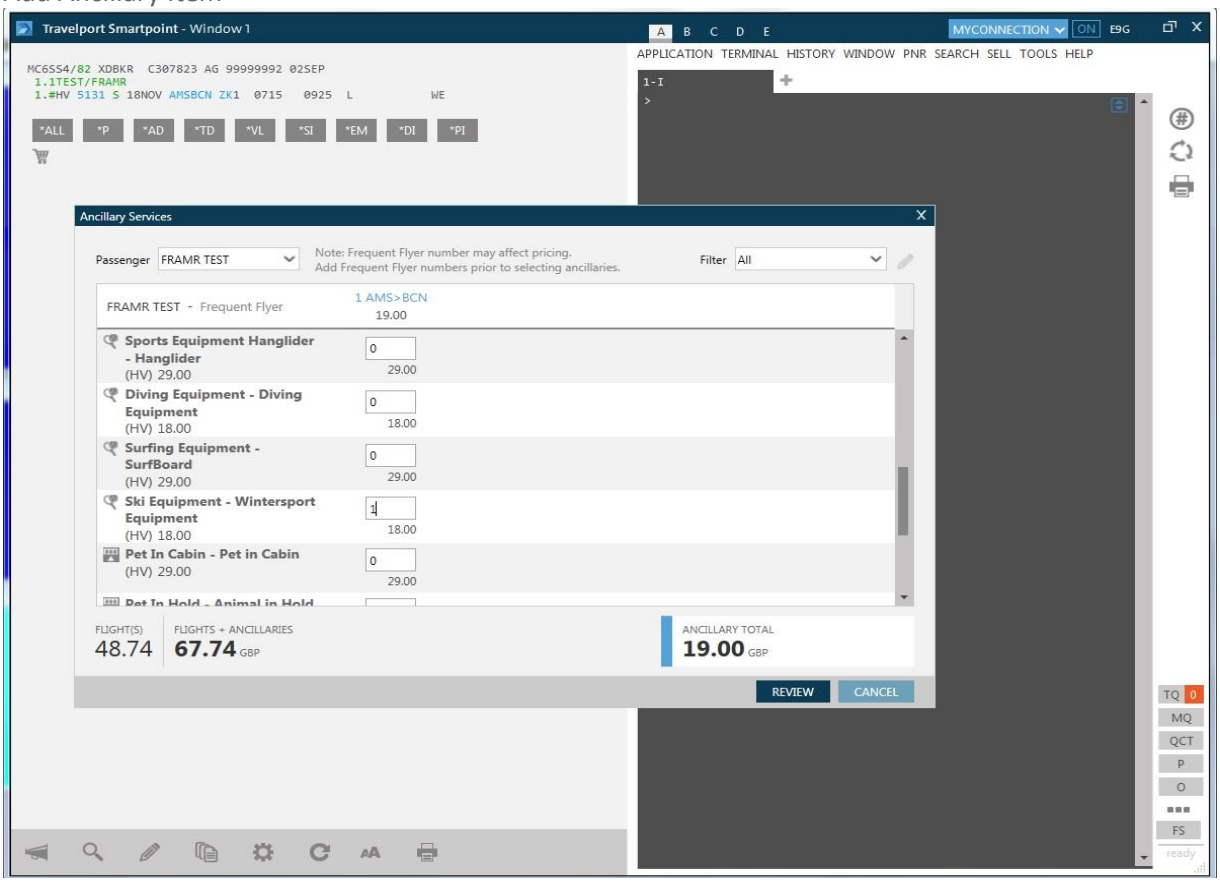
Booking Modifciations

1. PNR Retrieve (Either via the Cryptic Command or Recent PNR Tab)

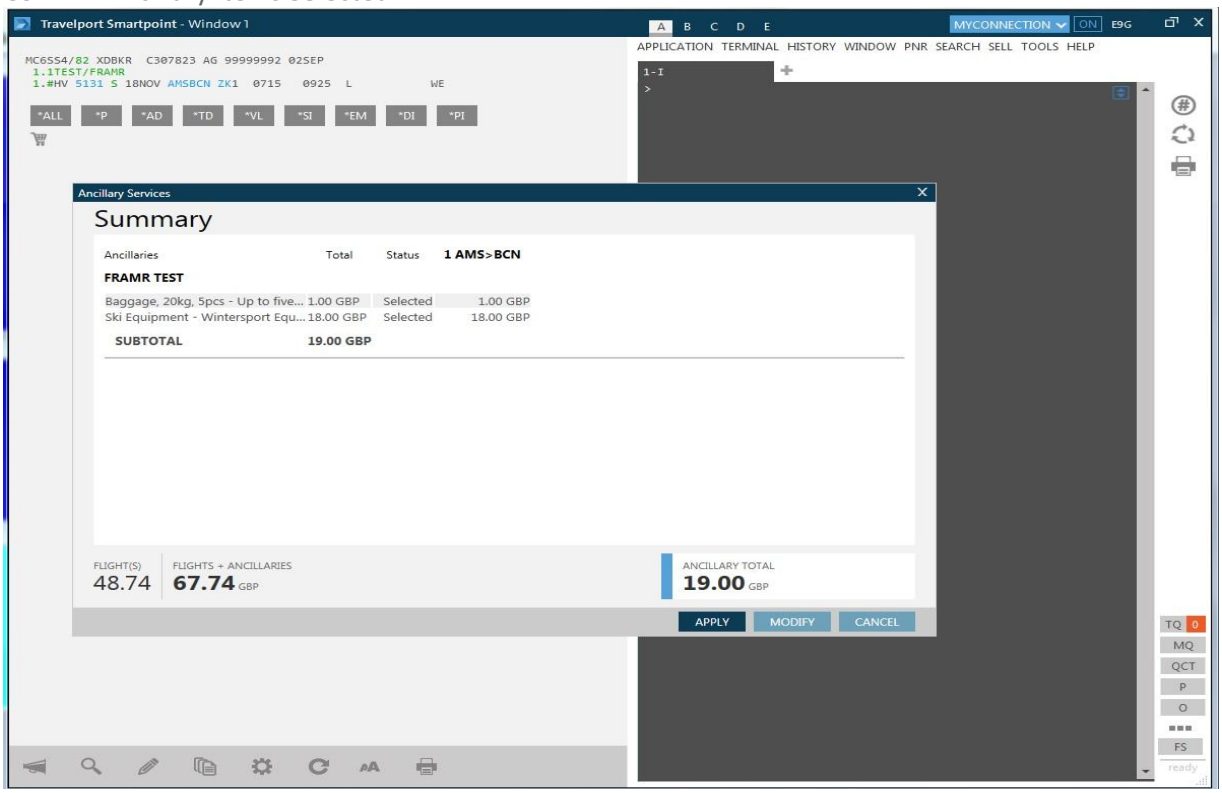


Post Booking addition of Ancillary Items and Paid Seats

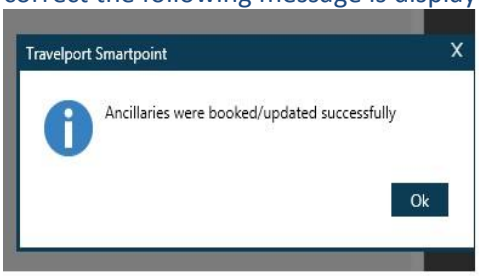
2. Add Ancillary Item



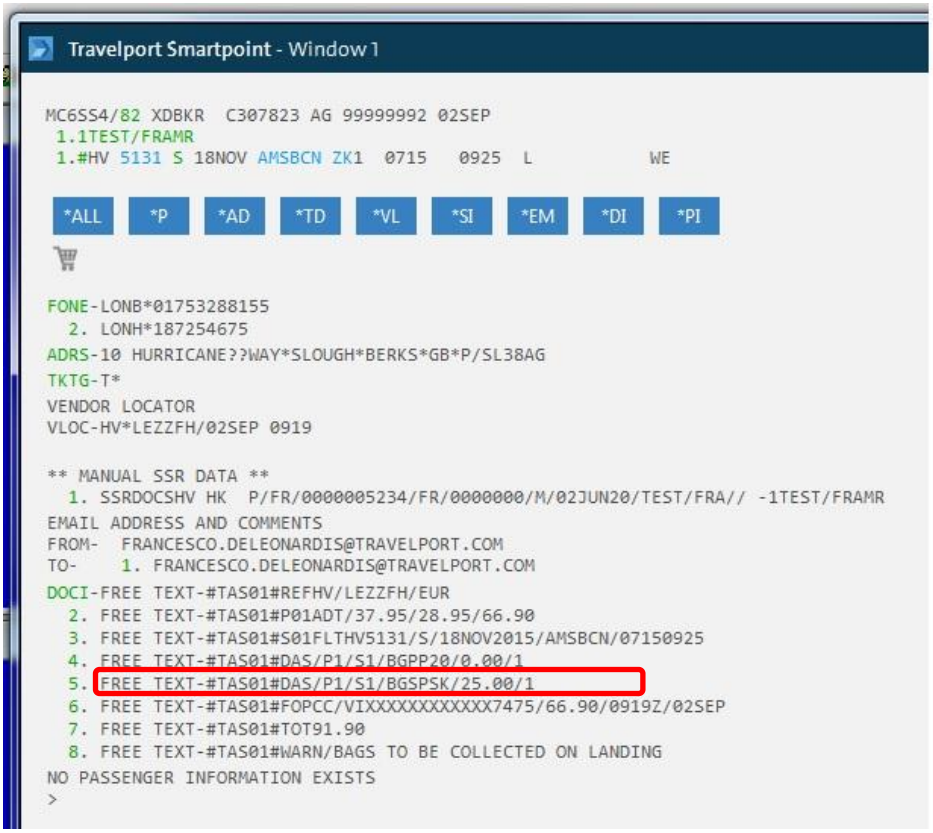
3. Confirm Ancillary Items Selected



4. After ancillary item selection, a pop up requesting form of payment specification is displayed. If FOP is correct the following message is displayed.



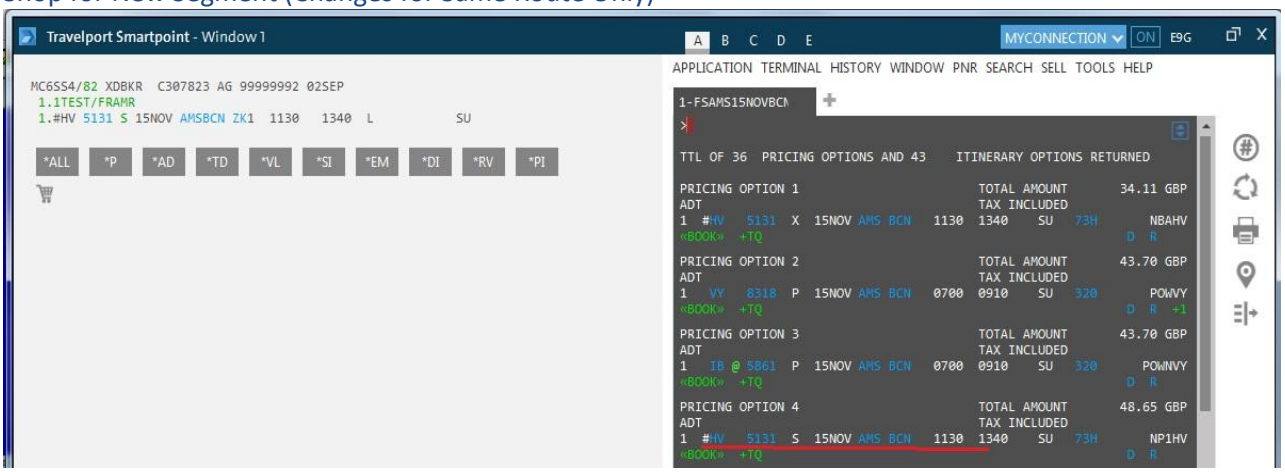
5. Open the Payment GUI with # and complete all fields for payment of ancillary, Apply and thenER the reservation, You'll notice the DI lines have been updated to show new Addition of Ski Equipment



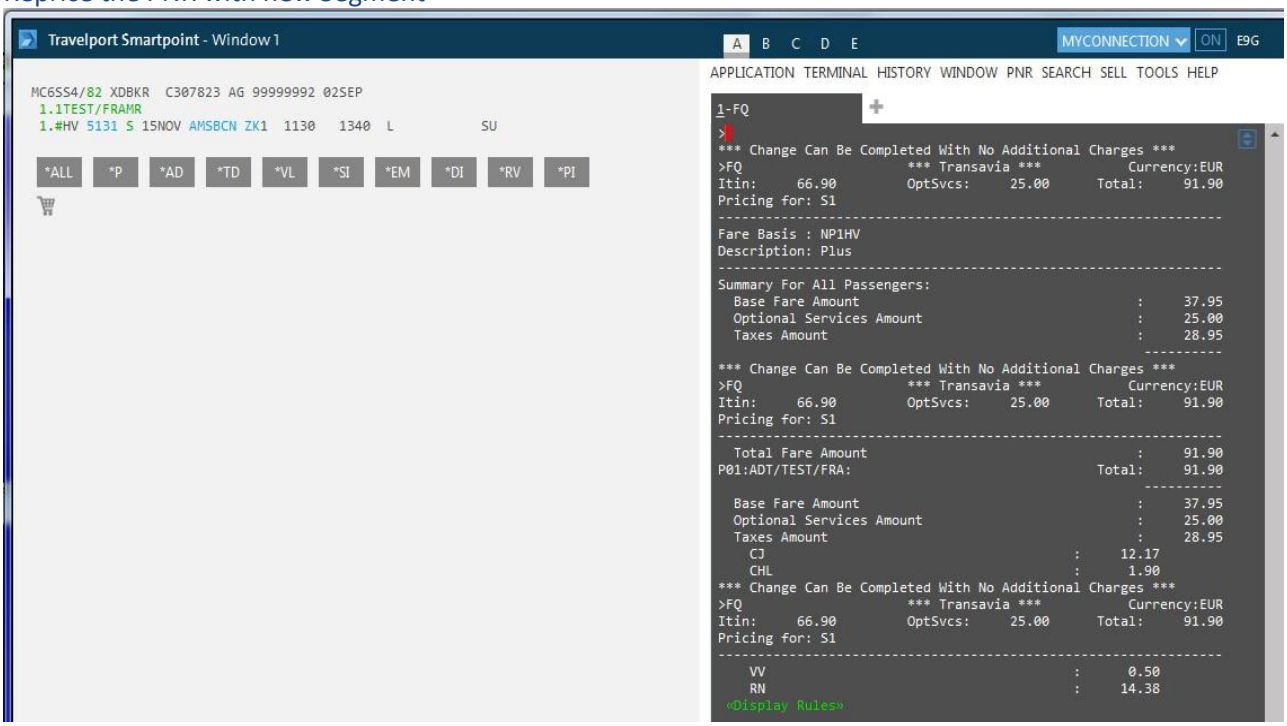
Segment Change

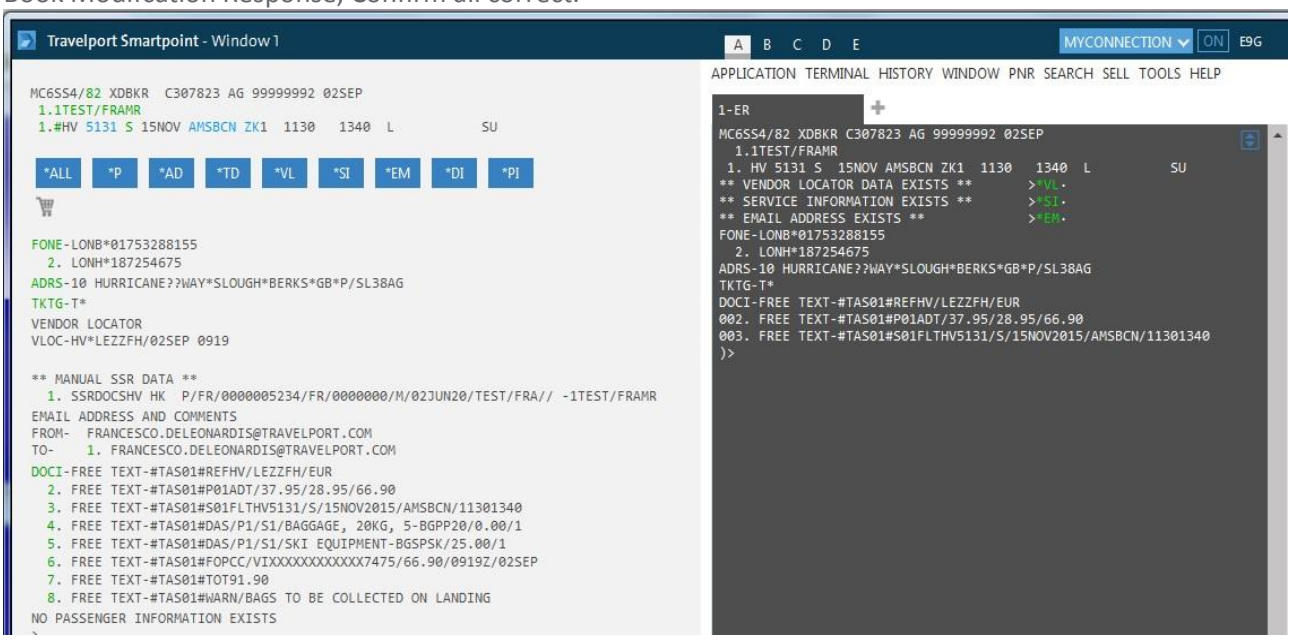
1. Delete Segment

Shop for New Segment (Changes for Same Route Only)



2. Reprice the PNR with new Segment



3. Click on the # and complete the payment display to collect additional Funds, if no additions Funds to Collect. ER required to End the transaction

4. Book Modifcation Response, Confirm all correct.